

**GLACIER VIEW MEADOWS
WATER AND SEWER ASSOCIATION
May 15, 2019**

ROLL CALL:

Jim Petrie – President
CJ Tripoli – Vice-President
Dan Barbour – Treasurer
Gordon Nuttall – Secretary
Lynn Johnson – Director

STAFF:

Larry Maybon – Manager
Mary Keller – Community Relations – Office Assistant

ESTABLISH A QUORUM: All were present, and a quorum was established.

CALL TO ORDER:

Jim Petrie, President, called the meeting to order at 3:02 p.m.

REVIEW AGENDA: No amendments

APPROVAL OF PREVIOUS MINUTES dated April 4, 2019 (special meeting) and April 17, 2019. Gordon Nuttall moved to approve the April 17, 2019 minutes as submitted. Unanimous - motion passed. Gordon Nuttall moved to approve the April 4, 2019 minutes as submitted. Unanimous – motion passed.

Gordon Nuttall requested that the full results from the sanitary survey be made available to the public.

TREASURER’S REPORT:

Dan Barbour, Treasurer, presented the report. The Water & Sewer Association completed the 7th month or 58% of the fiscal year. Account 001 Income is at 105% and Total expenses at 57%. Account 002: Income 91% and Total expenses at 59%, YTD Transfer to capital \$40, 000. Account 003: Income at 95% and Expenses at 54%. Total YTD Transfer to capital \$2,000.00. Consolidated Totals: Income at 97% and Total expenses 58%. The Treasurer’s report accepted as printed by consensus.

MANAGER’S REPORT: Larry Maybon, Manager, presented the Manager’s report (inserted below).

General

1. The passage of HB19-1212 occurred on May 3rd, 2019. The final version of this billed recreated the manger licensing program for one year.

2. The staff and I did a huge cleanup at the shop yard and fence repair, a few more items to clean up later.
3. New evacuation maps provided by the North 40 Alliance have been placed at the mailbox sheds at Gate 6 and 8, one will be placed at gate one soon.
4. Summer Viewpoint has been sent out to the publisher.

Water & Sewer Association

The first phase of new installed SDR 11 pipe in the 8th filing has been laid into the ground and will start the second phase around the end of the month of May. (230' first phase and 388' second phase)

The latest update I received from the state on our Rad license for the 12th, is that the file had been turned over unto another representative because the current employee working on it transferred. The updated 2018 CCR/Drinking water quality report will be mailed out next week to those on our water system.

WATER & SEWER COLLECTION REPORT: End of Apr. 2019

Previous year comparison:

2017-2018 Dues Billed: \$119,973	2018-2019 Dues Billed: \$120,060
Amount Collected: <u>-117,962</u>	Amount Collected: <u>-116,736</u>
98% \$ 2,011	97% \$ 3,324

2017-2018 CS 002 Fees: \$153,234	2018-2019 CS 002 Fees: \$154,278
Amount Collected: <u>\$112,947</u>	Amount Collected: <u>-116,854</u>
74% \$ 40,487	76% \$ 37,424

2017-2018 CS 003 Fees: \$34,716	2018-2019 CS 003 Fees: \$ 34,416
Amount Collected: <u>-29,844</u>	Amount Collected: <u>\$-28,221</u>
87% \$ 4,572	82% <u>\$ 6,195</u>

2017-2018: **\$47,070** 2018-2019 Dues & Fees to be collected: **\$46,943**

Total Amounts Due:

Oct. 31, 2017:	\$155,762
Nov. 30, 2017:	\$127,121
Dec. 31, 2017:	\$112,230
Jan. 31, 2018:	\$ 96,637
Feb. 28, 2018:	\$ 92,985
Mar. 31, 2018:	\$ 80,423
Apr. 30, 2018:	\$ 65,976
May 31, 2018:	\$ 52,460

Total Amounts Due:

Oct. 31, 2018:	\$158,721
Nov. 30, 2018:	\$126,510
Dec. 31, 2018:	\$108,474
Jan. 31, 2019:	\$ 92,917
Feb. 28, 2019:	\$ 84,166
Mar. 31, 2019:	\$ 71,085
Apr. 30, 2019:	\$ 61,058
May 31, 2019:	\$

June 30, 2018:	\$ 44,594	June 30, 2019:	\$
July 31, 2018:	\$ 33,105	July 31, 2019:	\$
Aug. 31, 2018:	\$ 26,391	Aug. 31, 2019:	\$
Sept. 30, 2018:	\$ 21,646	Sept. 30, 2019:	\$

Doubtful Accounts: (On payment plans or turned over to attorney.)

Water & Sewer:						
Improved	Total Owed	Foreclosure	Wrote Off	Unimproved	Total Owed	Wrote Off
MARCH	\$5,872.31	\$1,314.00	\$0.00	MARCH	7,716.93	8,988.70
APRIL	\$5,724.73	\$1,314.00	\$0.00	APRIL	8,109.86	8,988.70
	\$147.58	\$0.00	\$0.00		-\$392.93	\$0.00
Billing/Late	\$402.42			Billing/Late	392.93	
ACTUAL				ACTUAL		
COLLECTED	\$550.00			COLLECTED	0.00	\$550.00

CJ Tripoli: During the April 17, 2019 there were questions concerning the Fire Department Water Augmentation requirements. C.J. asked the manager if he researched the Department’s well permit status. Vanessa Fournier, Fire Chief, spoke for the District. Vanessa reported that the Department is exempt from the Water Augmentation Plan by Colorado State Statute because they are a Fire protection district who provide fire protection service for more than just Glacier View Meadows. Vanessa also reported that the water at the Department is not certified as potable. Once the Fire Board approves it, a letter of verification will be provided to the GVM Water & Sewer Board.

APPLICABLE COMMITTEE REPORTS:

1. Budget Committee: Dan Barbour, Treasurer, spoke for the committee. The Budget Committee submitted their report last month. For explanation reasons the committee made two adjustments by adding the below wording:
 - a. A Capital Reserve Study is compiled annually and reviewed by the member-populated Budget Committee. This study outlines the planning of capital assets and the future need to maintain or replenish. It is GVM policy to continue to plan and set aside such reserves to avoid debt and special assessments for known asset requirements. Reference to the Master Declaration
2. Recommend a contribution of \$40,000 to the capital reserve* funds.
 - a. While no active deep bury will occur in the coming budget year, reserves are being replenished in planning for the final section of Sunlight Circle.
 - b. Should technology improve that can help avoid this additional deep bury, future budget review will account for any impact or savings.

Gordon Nuttall asked, “what is the next step for this report?” and the response was that the report will be presented at the annual meeting and copies will be available to the public.

PUBLIC INPUT: In addition to Board members and staff there were 8 property owners in attendance. Gordon Nuttall discussed the recent tax assessment from the county the increase is anywhere from 10 to 30 plus %. Gordon produced and presented a color-coded map showing how widespread the increase is. He also stated that there is an appeal process that can be followed.

COMMUNITY REPORTS: None

OLD BUSINESS: None

NEW BUSINESS:

1. Update of hydrant/water fill replacement system: Larry Maybon, Manager, reported that during the Sanitary Survey a deficiency was identified concerning the GVM public water hydrants: Uncontrolled Cross connections from two hydrants that may allow contamination to enter the drinking water. After lengthy research Larry, stated that he found and ordered a water fill tower to replace the hydrant near the shop. This tower is apparently freeze proof and does not require electricity at a cost of \$2,000.00. Larry contacted Paul Kosik, Colorado Water Quality Control Division and was given written approval to install the fill tower stating that it meets the required specifications. The plan is to install the tower as soon as it arrives, monitor it for 30 days and if all goes well, order a second tower to replace the hydrant in the 12th filing. Larry stated that the hydrant in front of the office will be kept locked and will not be used as a fill station.

Dan Barbour asked that the Manager update the Board on the performance of the fill station as well as recommendation of the installation of the second fill station in the 12th filing.

ADJOURN: Jim Petrie, moved to adjourn at 3:24 pm. Unanimous motion passed

A Joint meeting of the Board to be held immediately after the Road & Recreation meeting.

The Board will move into Joint Executive Session immediately after the Joint Board Meeting - Officer discussion.