

**GLACIER VIEW MEADOWS
WATER AND SEWER ASSOCIATION
April 17, 2019**

ROLL CALL:

Jim Petrie – President
CJ Tripoli – Vice-President
Dan Barbour – Treasurer (absent)
Gordon Nuttall – Secretary
Lynn Johnson – Director

STAFF:

Larry Maybon – Manager
Mary Keller – Community Relations – Office Assistant

ESTABLISH A QUORUM: All were present, except Dan Barbour who was excused, and a quorum was established.

CALL TO ORDER:

Jim Petrie, President, called the meeting to order at 3:00 p.m.

REVIEW AGENDA: Jim Petrie-New Business add b. Fire Dept Water Augmentation

APPROVAL OF PREVIOUS MINUTES dated March 20, 2019: Gordon Nuttall moved to approve the March 20, 2019 minutes as submitted. Unanimous motion passed.

TREASURER'S REPORT:

Jim Petrie, President, presented the report. The Water & Sewer Association completed the 6th month or 50% of the fiscal year. Account 001 income is at 103% and total expenses at 50%. Account 002 income 87% and total expenses at 51%. Account 003 income at 93% and expenses at 46%. Consolidated totals: Income 94%, Administrative expense 53%, Operating expense 44%, Payroll 53%, Total expenses 50%. Total YTD transfers to capital 42,000. The Board accepted the Treasurer's report as read.

MANAGER'S REPORT: Larry Maybon, Manager, presented the Manager's report (inserted below).

General

1. Board educational article on Executive sessions

Water & Sewer Association

1. Still working with the state on the water fill stations for cross connection control system and no word from the state on our license approval in the 12th to date. A second notice

from the recent survey was mailed out to those on the water system as required by the state water monitoring schedule.

2. Ordered 700' new SRD 11 pipe for the 8th, this will be a two phase install update from the well house to the first manhole then done to the second. Notice will be given to the resident in that area to keep them posted on water shut offs and road closures. Planned for the next month to start, weather dependent.
3. Sent Frank for a water class this week to gain credit for his renewal next month.
4. One trailer/RV was reported to the county for improper dumping and they are following up with that issue.

WATER & SEWER COLLECTION REPORT: End of Mar. 2019

Previous year comparison:

2017-2018 Dues Billed: \$119,973	2018-2019 Dues Billed: \$120,060
Amount Collected: <u>-117,597</u>	Amount Collected: <u>-116,301</u>
98% \$ 2,376	97% \$ 3,759

2017-2018 CS 002 Fees: \$153,234	2018-2019 CS 002 Fees: \$154,278
Amount Collected: <u>\$101,278</u>	Amount Collected: <u>-108,238</u>
66% \$ 52,156	70% \$ 46,040

2017-2018 CS 003 Fees: \$34,716	2018-2019 CS 003 Fees: \$ 34,416
Amount Collected: <u>-28,337</u>	Amount Collected: <u>\$-27,233</u>
82% \$ 6,079	79% <u>\$ 7,183</u>

2017-2018: **\$60,611** 2018-2019 Dues & Fees to be collected: **\$56,982**

Total Amounts Due:

Oct. 31, 2017:	\$155,762
Nov. 30, 2017:	\$127,121
Dec. 31, 2017:	\$112,230
Jan. 31, 2018:	\$ 96,637
Feb. 28, 2018:	\$ 92,985
Mar. 31, 2018:	\$ 80,423
Apr. 30, 2018:	\$ 65,976
May 31, 2018:	\$ 52,460
June 30, 2018:	\$ 44,594
July 31, 2018:	\$ 33,105
Aug. 31, 2018:	\$ 26,391
Sept. 30, 2018:	\$21,646

Total Amounts Due:

Oct. 31, 2018:	\$158,721
Nov. 30, 2018:	\$126,510
Dec. 31, 2018:	\$108,474
Jan. 31, 2019:	\$ 92,917
Feb. 28, 2019:	\$ 84,166
Mar. 31, 2019:	\$ 71,085
Apr. 30, 2019:	\$
May 31, 2019:	\$
June 30, 2019:	\$
July 31, 2019:	\$
Aug. 31, 2019:	\$
Sept. 30, 2019:	\$

Doubtful Accounts: (On payment plans or turned over to attorney.)

Water & Sewer:						
Improved	Total Owed	Forclosure	Wrote Off	Unimproved	Total Owed	Wrote Off
JANUARY	\$6,122.31	\$1,299.00	\$0.00	JANUARY	8,365.93	8,988.70
MARCH	\$5,872.31	\$1,314.00	\$0.00	MARCH	7,716.93	8,988.70
	\$250.00	\$15.00	\$0.00		\$649.00	\$0.00
Billing/Late	\$200.00			Billing/Late	679.43	
ACTUAL				ACTUAL		
COLLECTED	\$450.00			COLLECTED	1,328.43	\$1,778.43

Jim Petrie moved to accept the Manager’s report as printed. Unanimous motion passed.

APPLICABLE COMMITTEE REPORTS:

1. Nominating Committee: Adrian “Buzz” Sweeney, Committee Chair spoke for the committee. There are two vacancies on the Water & Sewer Board and there are three candidates, Jim Petrie, Lynn Johnson and David Lewis. There are three openings on the Road & Recreation Board and there are five candidates: Joshua Fleming, AJ Shilling, Dennis Frank, Don Herman and Jim Casadevall. Buzz stated that he plans to hold a Candidate Orientation meeting on May 15th at 1:15pm, Buzz invited all Board members to attend the orientation. Buzz once again, asked if the Board want a plurality or a majority vote count. *Since this is a Joint Board Meeting topic, further discussion to be held during the Joint Meeting being held immediately after the Road & Recreation meeting today.*
2. Budget Committee: The Budget Committee met March 18, 2019 (Committee Members are Jerry Tucker, Chair, David Robinson, Ron Ames and Board “Ex-officio” Dan Barbour.) In Jerry and Dan’s absence, Larry Maybon, spoke for the committee. Larry stated that the committee was presented a budget study for all three Water and Sewer Association accounts. After a review of the finances the committee does not recommend an increase in Dues or User fees for the 2019-2020 fiscal year.

Gordon Nuttall: Is a deep bury project planned? The manager stated that there is not a deep bury project planned soon. The only planned project is to replace the line in the 8th filing (see manager’s report) and this is money in the budget for this project. There is an area of Sunlight Circle that has not been deep buried, considering the difficulty and cost of excavating, the manager is in the process of evaluating other options i.e., in line heat system.

PUBLIC INPUT:

In addition to Board members and staff there were 9 property owners in attendance. Some voiced comments and or questions:

How does the budget look for the 2020-2021 fiscal year? The manager stated that the budget is healthy.

Gordon Nuttall recommended that residents test their water and shock their water well. The county charges \$26.00 for testing and instruction for testing your water can be found on the Larimer County Website. “The shocking procedure is available on the GVM Ecology website.” Gordon also thanked Jim Petrie and Larry Maybon for participating in the Speaker Series that was held on April 9th.

COMMUNITY REPORTS: None

OLD BUSINESS: None

NEW BUSINESS:

1. Sanitary Survey: Manager, Larry Maybon, stated that there was a concern received about the recent Sanitary Survey notification requirements. Larry stated that every five years there is a Sanitary Survey conducted by the State of Colorado Water Quality Control Division. During the Sanitary Survey that was conducted January 09, 2019 there were 3 violations identified. 1. Storage holding tank inspections not documented properly 2. Storage tank plan outdated. 3. The 12th filing design approval. Items 1 & 2 are paperwork related and have already been corrected and filed with the State. These are Tier 2 and Tier 3 violations. A Tier 2 notification which is a posting, notifying residents and included in the Consumer Confidence Report (CCR) and a Tier 3 notification which is a posting and included in the Consumer Confidence Report (CCR) provided at the annual meeting. All three notifications were posted on GVM bulletin boards, handed out at the office, emailed to those on the list and posted on the website. A second notice was recently mailed to those that are on the Community Water System as required by the state water monitoring schedule. The manager stated that there was never a time that the GVM Community System water was unsafe to drink.
2. Fire Department Augmentation Requirements: Jim Petrie notified the Board that the Glacier View Fire District took 300 gallons from within the GVM Augmentation area and moved it outside of the Augmentation area. Jim asked the District to send a copy of their well permit to the GVM office. Jim asked the manager to research the District's well permit status: 1. Determine if the District falls under the Water Augmentation Plan 2. Water restrictions if any.

ADJOURN: Gordon Nuttall, moved to adjourn at 3:35 pm. Unanimous motion passed

A Joint meeting of the Board to be held immediately after the Road & Recreation meeting.

The Board will move into Joint Executive Session immediately after the Joint Board Meeting – Personnel/Officer discussion.