

**GLACIER VIEW MEADOWS
WATER AND SEWER ASSOCIATION
January 18, 2017**

ROLL CALL:

Jim Petrie – President
Frank Winter – Vice-President
Dan Barbour – Treasurer
David Birks – Secretary
Pete Davis – Director

STAFF:

Larry Maybon – Manager
Mary Keller – Community Relations/ Office Coordinator

CALL TO ORDER:

Jim Petrie, President, called the meeting to order at 3:00 p.m. All were present and a quorum was established.

REVIEW AGENDA: No amendments

APPROVAL OF PREVIOUS MINUTES Dated: November 16, 2016. The minutes were accepted as written by consensus.

TREASURER’S REPORT:

Dan Barbour, Treasurer, presented the treasurer’s report. The Water & Sewer Association completed the 3rd month or 25% of the fiscal year with no significant deviations from the budget. David Birks “why is account 002 behind account 001 in income”. Dan explained that the 001 account is due in full when billed and the 002 accounts are allowed to pay monthly. The Board accepted the Treasurer’s report as presented.

MANAGER’S REPORT: Larry Maybon, Manager, presented the Manager’s report (inserted below).

General **General, Office and Personnel**

1. The new maintenance II/grader operator was hired on November 8th, Chris White. Chris worked for me at Crystal Lakes and lives in Red Feather. Chris will also be working every Saturday starting January 8th; this will help GVM having a field staff member here on one weekend day from now on.
2. Emails from outside locations or phones. GVM will also be switching web backup service to a local IT tech in Glacier View and more in house use, estimate a costs savings over \$500 per year.
3. The recent Christmas wind storm did some damage in GVM, compactor gates had to be repaired, and shop fence was damaged and back up temporary, will need further work later this spring. Several residents had trees knocked down and some power lines, the GVM crew removed several trees and slash.
4. All employee job descriptions have been updated as well as the employee handbook.

Water & Sewer Association

1. All water and wastewater plants are running in compliance. One late water leak to report for a residential home on December 29th, crews shut water down.
2. The sewage flow information for State monthly reports was able to be submitted For November and December with no issues.
3. The heat tape requiring power in the 9th filing was turned on with no issues at the time in late November.
4. The annual water augmentation report was sent out on the 12th of December along with the yearly lake gauges report too.
5. A new emergency action SOP was updated for the waste water treatment system.
6. The Mag Hydroxyl Neptune motor was replaced at the waste water treatment house.

WATER & SEWER COLLECTION REPORT: End of Dec. 2016

Previous year comparison:

2015-2016 Dues Billed: \$118,494	2016-2017 Dues Billed: \$119,277
Amount Collected: 94% <u>-111,571</u>	Amount Collected: 94% <u>-112,441</u>
\$ 6,923	\$ 6,836

2015-2016 CS 002 Fees: \$152,712	2016-2017 CS 002 Fees: \$153,756
Amount Collected: 48% <u>- 73,175</u>	Amount Collected: 46% <u>- 70,525</u>
\$ 79,537	\$ 83,231

2015-2016 CS 003 Fees: \$33,294	2016-2017 CS 003 Fees: \$ 34,416
Amount Collected: 61% <u>-20,337</u>	Amount Collected: 67% <u>\$-22,992</u>
\$12,957	<u>\$ 11,424</u>

2015-2016: **\$99,417** 2016-2017 Dues & Fees to be collected: **\$101,491**

Total Amounts Due:

Oct. 31, 2015:	\$149,791
Nov. 30, 2015:	\$135,336
Dec. 31, 2015:	\$118,111
Jan. 31, 2016:	\$103,515
Feb. 28, 2016:	\$ 90,682
Mar. 31, 2016:	\$ 76,873
Apr. 30, 2016:	\$ 70,003
May 31, 2016:	\$ 58,804
June 30, 2016:	\$ 45,043
July 31, 2016:	\$ 38,588
Aug. 31, 2016:	\$ 30,988
Sept. 30, 2016:	\$ 23,300

Total Amounts Due:

Oct. 31, 2016:	\$162,858
Nov. 30, 2016:	\$138,993
Dec. 31, 2016:	\$124,128
Jan. 31, 2017:	\$
Feb. 28, 2017:	\$
Mar. 31, 2017:	\$
Apr. 30, 2017:	\$
May 31, 2017:	\$
June 30, 2017:	\$
July 31, 20167	\$
Aug. 31, 2017:	\$
Sept. 30, 2017:	\$

Doubtful Accounts: (On payment plans or turned over to attorney.)

Water & Sewer:							
Improved	Total Owed	Foreclosure	Wrote Off	Unimproved	Total Owed	Wrote Off	
NOVEMBER	\$3,913.89	\$1,656.00	\$0.00	NOVEMBER	17,617.73	135.00	
DECEMBER	\$4,586.89	\$1,041.00	\$339.00	DECEMBER	18,531.23	135.00	23,118.12
	-\$673.00	-\$615.00	-\$339.00		-\$913.50	\$0.00	
Billing/Late ACTUAL COLLECTED	\$1,273.00			Billing/Late ACTUAL COLLECTED	1,066.50		
	\$261.00				153.00		\$414.00
Note: 3 accounts added to collection list.							

David Birks moved to accept the Manager’s report. Unanimous-motion passed.

APPLICACABLE COMMITTEE REPORTS: None

OLD BUSINESS:

- A. Wells Fargo Bank card: Larry Maybon, notified the Board that representatives at Wells Fargo Bank are not working with the Association in issuing a credit card using the Association, Tax ID#. Instead they require someone’s Social Security number. After discussion the Board agreed that going to First National Bank is a workable option

NEW BUSINESS: None

PUBLIC INPUT:

Don Herman asked about the September, Water Augmentation Report and overall water usage for the year. Mary Keller stated that water use was up a little and stated that it is likely due to property sales by part time owners to full time owners.

David Birks asked if the office is receiving reports of dry water or wells not producing. Larry and Mary both stated they had not received new reports.

A member asked if the office is seeing a rise in water well applications. Mary stated that there has been more than usual activity this year. In fact, there are two being processed this month.

Jim Petrie stated that in his opinion the water table has dropped and newer water wells are deeper now than in the past. David Birks “It is my understanding that the state water engineer requires 400 foot well depth”.

David Birks moved to adjourn at 3:14 pm. Unanimous-motion passed.

Joint Executive Session (Personnel Discussion) to be held immediately after the Road & Recreation, Board Meeting.