

**GLACIER VIEW MEADOWS
WATER AND SEWER ASSOCIATION
January 17, 2018**

ROLL CALL:

Jim Petrie – President
David Birks – Vice-President
Dan Barbour – Treasurer
Pete Davis – Secretary
Lynn Johnson – Director

STAFF:

Larry Maybon – Manager
Mary Keller – Community Relations/ Office Assistant

CALL TO ORDER:

Jim Petrie, President, called the meeting to order at 3:01 p.m. All were present, and a quorum was established.

REVIEW AGENDA: No amendments

APPROVAL OF PREVIOUS MINUTES: October 18, 2017, minutes accepted by unanimous consensus.

TREASURER’S REPORT:

Dan Barbour, Treasurer, presented the report. The Water & Sewer Association completed the 3rd month or 25% of the fiscal year. Total combined income at 94%. Account 001 expenses at 24%, Account 002 expenses at 22%, Account 003 expenses at 20%. Total consolidated expenses came in at 23% of the fiscal year budget.

Jim Petrie moved to accept the Treasurer’s Report. Unanimous-motion passed.

MANAGER’S REPORT: Larry Maybon, Manager, presented the Manager’s report (inserted below).

General Office and Personnel

1. The credit card machine has been up and running since mid-November and have processed \$490 for RR and \$2500 to WS to date.

Water & Sewer Association

1. All water and wastewater plants are running in compliance.
2. The sewage flow information for State monthly report was submitted for January.
3. The waste water feed pump was finally put back into commission and fully operational at this moment.
4. The end of year water augmentation report and lake measurements were turned into the state on time.
5. No further updates on the status of the Class V Injection Well permit, last email update was received on 1/12/2018, stating the process is still under review from the state.

Joint/General

1. Just a heads up that volunteers will be need for the budget committees soon.
2. Renewed the directors and officer’s liability insurance for the new year.
3. The 2000 brown Dodge/water truck needed lots of in house repairs, new radiator and heater core were the main items to purchase. To keep in mind this is the next truck to be considered for replacement, its’ life expectancy from the last reserve study was to be replaced last year.

WATER & SEWER COLLECTION REPORT: End of Dec. 2017

Previous year comparison:

2016-2017 Dues Billed: \$119,277	2017-2018 Dues Billed: \$119,973
Amount Collected: <u>-112,441</u>	Amount Collected: <u>-114,777</u>
94% \$ 6,836	96% \$ 5,196

2016-2017 CS 002 Fees: \$153,756	2017-2018 CS 002 Fees: \$153,234
Amount Collected: <u>- 70,525</u>	Amount Collected: <u>- 78,182</u>
46% \$ 83,231	51% \$ 75,052

2016-2017 CS 003 Fees: \$34,416	2017-2018 CS 003 Fees: \$ 34,716
Amount Collected: <u>-22,992</u>	Amount Collected: <u>\$-24,438</u>
67% \$11,424	70% <u>\$ 10,278</u>

2016-2017: **\$101,491** 2017-2018 Dues & Fees to be collected: **\$ 90,526**

Total Amounts Due:

Oct. 31, 2016:	\$162,858
Nov. 30, 2016:	\$138,993
Dec. 31, 2016:	\$124,128
Jan. 31, 2017:	\$108,764
Feb. 28, 2017:	\$ 92,375
Mar. 31, 2017:	\$ 81,349
Apr. 30, 2017:	\$ 71,236
May 31, 2017:	\$ 52,334
June 30, 2017:	\$ 38,858
July 31, 2017:	\$ 33,727
Aug. 31, 2017:	\$ 25,567
Sept. 30, 2017:	\$ 21,318

Total Amounts Due:

Oct. 31, 2017:	\$155,762
Nov. 30, 2017:	\$127,121
Dec. 31, 2017:	\$112,230
Jan. 31, 2018:	\$
Feb. 28, 2018:	\$
Mar. 31, 2018:	\$
Apr. 30, 2018:	\$
May 31, 2018:	\$
June 30, 2018:	\$
July 31, 2018:	\$
Aug. 31, 2018:	\$
Sept. 30, 2018:	\$

Doubtful Accounts: (On payment plans or turned over to attorney.)

Water & Sewer:							
Improved	Total Owed	Foreclosure	Wrote Off		Unimproved	Total Owed	Wrote Off
NOVEMBER	\$5,354.31	\$960.00	\$0.00		NOVEMBER	14,148.55	0.00
DECEMBER	\$5,895.81	\$960.00	\$0.00		DECEMBER	14,322.55	0.00
	-\$541.50	\$0.00	\$0.00			-\$174.00	\$0.00
Billing/Late ACTUAL COLLECTED	\$541.50				Billing/Late ACTUAL COLLECTED	324.00	
	\$0.00					150.00	\$150.00
							20,218.36

Jim Petrie, moved to approve the manager’s report. Unanimous-motion passed

APPLICABLE COMMITTEE REPORTS: None

OLD BUSINESS: None

NEW BUSINESS:

- A. Request to option in on water tap in the 8th filing:
 Discussion was held concerning the taping into the lines. It was noted that tapping into the water line is convenient with no anticipated issues. However, the sewer line is further away and because of terrain and location the tap may prove to be difficult and costly. David Birks, moved to approve Filing 8, Lot 31, tapping into the Community System water line. However, due to the location of the Community System sewer line, the property owner(s) will be responsible for costs above the preset tap fee. It is also understood that upon this approval, the property owners will be required to pay the water availability fee. Unanimous-motion passed.

- B. Property request for three horses:
 Filing 12 lot 76A is made up of two horse lots with a total acreage of 6.38 acres. The Division of Water Resources agreed that they can issue a well permit for more than two horses on combined parcels that were created by combining two horse property parcels. The Water & Sewer Board discussed the consolidation process and agreed that if the Division of Water Resources agrees to amend the well permit for this parcel. The Board should consider approving up to 3 horses on this lot. David Birks, moved that since filing 12, lot 76A, was created by combining two horse properties that equal 6.38 acres and since the Division of Water Resources, agrees to amend the well permit for this parcel, the Water & Sewer Board, does not object to 3 horses on this lot. It is also understood that this approval is contingent on the property owner(s) submitting documents as well as funds (if any) related to amending the well permit. Dan Barbour 2nd, Jim Petrie and Pete Davis agree, Lynn Johnson opposed. Motion-passed.

PUBLIC INPUT: None

ADJOURN: Jim Petrie, moved to adjourn at 3:35 pm. Unanimous-motion passed