

**GLACIER VIEW MEADOWS
WATER AND SEWER ASSOCIATION
January 16, 2019**

ROLL CALL:

Jim Petrie – President
CJ Tripolli – Vice-President
Dan Barbour – Treasurer
Gordon Nuttall – Secretary
Lynn Johnson – Director (absent)

STAFF:

Larry Maybon – Manager
Mary Keller – Community Relations – Office Assistant

ESTABLISH A QUORUM: All were present, except Lynn Johnson who was excused, and a quorum was established.

CALL TO ORDER:

Jim Petrie, President, called the meeting to order at 3:01 p.m.

REVIEW AGENDA: No amendments

APPROVAL OF PREVIOUS MINUTES: November 14, 2018

Gordon Nuttall moved to approve the November 14, 2018 minutes with correction (typo) as noted. Unanimous-motion passed.

TREASURER'S REPORT:

Dan Barbour, Treasurer, presented the report. The Water & Sewer Association completed the 3rd month or 25% of the fiscal year. Account 001 income is at 101% and total expenses at 24%. Account 002 income 78% and total expenses at 27%. Account 003 income at 87% and expenses at 23%. Consolidated totals: Income 87%, Administrative expense 13%, Operating expense 20%, Payroll 30%, Total expenses 25%. Total YTD transfers to capital 42,000.

It was noted that payroll is a little high due to labor on the Deep bury. This should even out as the year progresses.

MANAGER'S REPORT: Larry Maybon, Manager, presented the Manager's report (inserted below).

General

1. The company credit card had an attempted fraudulent charge attempt but was caught in time. I worked it out with Wells Fargo, cancelled the old card and received a new account.
2. After several years of failed attempts on collections with a resident on two lots in GVM, the lots and accounts were written off.

Water & Sewer Association

1. All water and wastewater plants are running in compliance.
2. No word from the state on the application yet for the 12th filing, Last update sent January 9.
3. Sent out 45 warning letters to GVM residents for failure to turn in their water meter readings or improper readings.
4. The yearly water augmentation report was completed and turned into the state last month, along with the lake measurement reports.
5. The lead and copper plan was completely redone and updated to the new state requirements.
6. Waste water certification was renewed through the state and good for the next 6 years.
7. The sanitary survey was due for inspection this year and the representative inspected GVM on January 9th, awaiting his report by EOM. There have been several new requirements and law changes that will be reflected on this report.
8. There were two residential sewer issues with their lines called in for assistance, one on Jan.1 and the other Jan. 12

Joint meeting planned for February.

WATER & SEWER COLLECTION REPORT: End of Dec. 2018

Previous year comparison:

2017-2018 Dues Billed: \$119,973	2018-2019 Dues Billed: \$120,060
Amount Collected: <u>-114,777</u>	Amount Collected: <u>-113,015</u>
96% \$ 5,196	94% \$ 7,045

2017-2018 CS 002 Fees: \$153,234	2018-2019 CS 002 Fees: \$154,278
Amount Collected: <u>- 78,182</u>	Amount Collected: <u>- 84,223</u>
51% \$ 75,052	55% \$ 70,055

2017-2018 CS 003 Fees: \$34,716	2018-2019 CS 003 Fees: \$ 34,416
Amount Collected: <u>-24,438</u>	Amount Collected: <u>\$-22,907</u>
70% \$ 10,278	67% <u>\$ 11,509</u>

2017-2018: **\$90,526** 2018-2019 Dues & Fees to be collected: **\$88,609**

Total Amounts Due:
 Oct. 31, 2017: \$155,762
 Nov. 30, 2017: \$127,121

Total Amounts Due:
 Oct. 31, 2018: \$158,721
 Nov. 30, 2018: \$126,510

Dec. 31, 2017:	\$112,230	Dec. 31, 2018:	\$108,474
Jan. 31, 2018:	\$ 96,637	Jan. 31, 2019:	\$
Feb. 28, 2018:	\$ 92,985	Feb. 28, 2019:	\$
Mar. 31, 2018:	\$ 80,423	Mar. 31, 2019:	\$
Apr. 30, 2018:	\$ 65,976	Apr. 30, 2019:	\$
May 31, 2018:	\$ 52,460	May 31, 2019:	\$
June 30, 2018:	\$ 44,594	June 30, 2019:	\$
July 31, 2018:	\$ 33,105	July 31, 2019:	\$
Aug. 31, 2018:	\$ 26,391	Aug. 31, 2019:	\$
Sept. 30, 2018:	\$ 21,646	Sept. 30, 2019:	\$

Doubtful Accounts: (On payment plans or turned over to attorney.)

Water & Sewer:							
Improved	Total Owed	Foreclosure	Wrote Off	Unimproved	Total Owed	Wrote Off	
SEPTEMBER	\$2,702.81	\$1,065.00	\$0.00	SEPTEMBER	15,030.63	0.00	
DECEMBER	\$6,477.31	\$1,284.00	\$0.00	DECEMBER	14,867.75	2,370.88	21,345.06
	-\$3,774.50	\$219.00	\$0.00		\$162.88	-\$2,370.88	
Billing/Late	\$4,174.50			Billing/Late	2,208.00		
ACTUAL				ACTUAL			
COLLECTED	\$400.00			COLLECTED	0.00		\$400.00

PUBLIC INPUT:

Jim Casadevall asked, “Where the Association is in reporting?”. The manager stated that we are at about 95% in compliance reporting.

Jim also asked, what does it mean when the lots and accounts were written off?

The accounts were written off due to a Treasurer’s Deed and the lots were sold.

APPLICABLE COMMITTEE REPORTS:

Nominating Committee: Buzz Sweeney, Chair, stated that he is in the process of soliciting candidate to run for Board positions. Buzz requested that those directors that are up for re-election and do not plan to run this year, please let him know.

Buzz notified the Board that his house is up for sale. If there no objections, Buzz will continue his duties as the Nominating Committee, Chair, until his home sells.

COMMUNITY REPORTS: None

OLD BUSINESS: None

NEW BUSINESS: None

ADJOURN: Jim Petrie, moved to adjourn at 3:16 pm. Unanimous-motion passed

Executive session to be held immediately after the Road & Recreation meeting.

Rough Draft

The Board Moved into Joint Executive Session 4:16 pm - Personnel discussion.
The Board emerged from Executive session at 4:44 pm