

Approved 06/20/2015

GLACIER VIEW MEADOWS
ROAD AND RECREATION ASSOCIATION
WATER AND SEWER ASSOCIATION
ANNUAL MEETING
June 21, 2014

ATTENDANCE:

Water and Sewer

Frank Winter – President
Gene Bade – Vice-President
Jim Petrie – Treasurer
Ginny Blanz – Secretary
Ed Baron - Director

Road and Recreation

Rick Snow – President
Linda Adams – Vice-President
A.J. Shilling – Treasurer
Don Herman – Secretary
Ted Rodenbeck – Director

STAFF:

Steve Horsmon – Manager
Mary Keller – Secretary
Deanna Snell - Bookkeeper

Registration to Vote 8:00 – 9:00

At 9:00 a.m., Frank Winter, Water & Sewer President, welcomed and introduced guest speakers: Bob Issacson, Fire Chief, Glacier View Fire District and Linda Petrie, Glacier Gals, President.

GUEST SPEAKERS:

Bob Issacson, Fire Chief, reported for the Glacier View Fire Protection District.

So far this year the department has received 132 calls: 10% fire, 8-10 automotive related, and the rest were medical. The District has 15 volunteer members. Of these 8 are EMT's/Paramedics, and 2 EMT's are IV certified. Presently there is no paid staff (office day) Monday. Volunteers leave paying jobs to man the station. If you call the office and get a recording leave a message, all messages are checked and calls will be returned.

The District has new equipment including 2 small engines that work well in rough terrain. This year the District added a PAO (public affairs officer), who will interface with the public. In cases of death or traumatic injury the District will provide a Victim's advocate to provide on-scene assistance, emotional support, and information on referrals and resources.

Medical airlift from this area to a hospital is \$23,000. Not all insurance policies cover airlift. Bob told the membership about AirMedCare. It offers airlift coverage at a reasonable rate. Household membership: 1 year \$65.00, 3 years \$185.00, 5 years \$300.00. For more information visit the website at www.joineaglemed.com.

The Wildland Urban Interface (WUI) mitigation project is on hold and the mitigation personnel were let go. When conditions are favorable, the slash left from past mitigation will be burned. The Department burned 250,000 cubic feet of slash over the past year.

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Since the election, a fundraising committee has been established. The department needs \$30,000.00 to get through the first quarter of 2015.

Bob suggested members purchase a reflective address sign and place it in a visible place so emergency, personnel can locate homes quickly.

Linda Petrie, President, Glacier Gals, spoke for the group. The Glacier Gals is a social group. Fundraising activities include recycling cans, 2 pancake breakfasts, bake sales. They also sell GVM logo wear and reflective house number signs. Funds raised by Glacier Gals go back into the community. There is an organizational meeting on the 3rd Tuesday of most months. Glacier Gals hosts a last Saturday of the month potlucks, a holiday potluck and annual summer picnic. Volunteers meet for highway cleanup on the first Thursday of each month.

Frank Winter called the meeting to order at 9:35 a.m. Frank asked the Board Members from both boards to introduce themselves. (*Annual meetings and special meetings are considered a meeting of the membership. To establish a quorum 50 unit owners must be present by attendance or proxy.*) All Board members were present. It was determined that a quorum of the membership was present and the Annual Meeting Notification was sent on time.

REVIEW OF ANNUAL MEETING MINUTES DATED June 20th, 2013

Gene Bade moved to accept the minutes with spelling correction as noted. Unanimous-motion passed.

ELECTIONS:

- A. Nominating Committee Chair, Bob Naftzger, spoke for the Nominating committee. There are two (2) openings on the R&R Board, and three (3) openings on the W&S Board. Bob asked for nominations from the floor. There are three nominations for Road & Recreation Adriane Sweeney, Dan Barbour and Ed Bingham.
- B. Introduction of Candidates by Nominating Committee Chair, Bob Naftzger.
Road & Recreation: Jere Wallach and write in candidates Adrian Sweeney, Dan Barbour and Ed Bingham. Bob notified the membership that Incumbent, Rick Snow, dropped out of the election because of the pending sale of his property in Glacier View.
Water & Sewer: David Birks, Ron Ames and Incumbent, Ginny Blanz.
Candidates for both Boards spoke and gave the membership an outline of their qualifications and reasons for running. Bob read the prepared resumes for Adrian Sweeney and Ron Ames who could not attend today's meeting.
- C. Conduct the vote

TREASURER'S REPORT: (See enclosed)

A.J. Shilling, Treasurer, Road & Recreation Association, presented a synopsis of the financials for the Road and Recreation Association. Road & Recreation completed the 11th month or 91.7 % of the fiscal year. Total income is at 106.2% this is because of better than expected collections. Personnel expenses are a little high because of planned road maintenance. Due to foreclosures Bad Debt written off this year is at 230% of the projected

budget. Overall the budget is healthy. The trash fees have not been raised in 14 years and may have to be raised in the next budget year. The report was accepted as submitted.

Jim Petrie, Treasurer, Water & Sewer Association, presented a synopsis of the financials for account 001, 002 and 003 for the Water and Sewer Association. Water & Sewer completed 8 months or 67% of the budget year with no significant deviations from the budget. The report was accepted as submitted.

PRESIDENTS' REPORTS:

Rick Snow, President, Road and Recreation Association, reported for the Association. Rick presented a recap of projects and events for the last 12 months. Rick thanked the newest board members, A.J. Shilling and Don Herman for being good additions in their first year. The Board approved allocation of funds for the purchase of a 2011 truck that serves as a snow plow and water truck. The board approved distribution of \$5,000 for joint use towards the purchase of the Skid-steer. After several meetings that Greg Niswender attended the fire district conducted tree mitigation and burning of slash piles on private GVM properties. Repairs were made to the roof and the ceiling was replaced in the Mountain Meetrn' place. Through out the year the GVM, crew has continued to grade the roads, apply recycled asphalt where needed, and mow greenbelts. All three lakes including the dams have been inspected and found to be in good condition. Rick told the membership that due to the selling of his property he will not run for re-election this year. Rick thanked the board and staff for their support over the last 8 years.

Frank Winter, President, Water and Sewer Association, reported for the association.

The association continued to replace system piping (deep bury). The deep bury is a slow but steady process but in the long run will save money in electricity and maintenance. Looking into the future, due to new regulations, the board will be making decisions on the handling the Ion Exchange discharge in the 12th filing. This issue affects 38 community water members. There are two options to consider one a Point-of-Use (individual homes) treatment system. The other would be an evaporation pond treatment and haul away plan. Frank told the membership that after serving 12 years on the board he decided to retire and not run again this year.

MANAGER'S REPORT: Steve Horsmon, Manager, Glacier View Meadows, presented the Manager's Report (inserted below).

General Office, Personnel, and Budget Updates

- A. See past due collections summary at the end of this report.
- B. Mary and Dee completed the Road & Recreation billing cycle again without fanfare.
- C. We ended the 2013-2014 Road & Recreation financial year with 98% of dues collected compared to 97% last year.

Road and Recreation Association

- A. Completed 7 culvert excavation and clean outs. Each culvert requires about 2 hours of excavation work and 1000-2000 gallons of water to flush out sediment. More culvert cleanings, repairs, and replacements planning this summer.
- B. Road grading projects have slowed due to the water and sewer excavation project and lack of moisture. We will resume grading work by July 7. If rains come, one of us will jump on the grader to work on Eiger Rd., Bald Mtn, and Montcalm Dr.

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- C. New applications of recycled asphalt will start in July. First project is Culebra Dr. Hauling costs have increased. Material costs have increased to \$6 per ton. We have \$60,000 in the budget this year for road material and plan to use all but \$3000 we keep in reserve for small projects and gravel for the sander.
- D. Volunteers are tackling picnic table repairs this summer and we will continue replacing old road signs as time allows.

Water & Sewer Association

- A. The east side of Maroon Bells deep bury project is over half complete and going well. Eight resident taps need to be rebuilt and one new manhole will be installed. Two more circuits of heat tape will be eliminated as well as one electric meter.
- B. Depending on final costs of our current project, we may consider one more small deep bury project before winter. I'll keep the board posted on that proposal.
- C. 12th Filing Ion Exchange Discharge project proposal has been received and sent to the Board members for review. We can discuss it during our July meeting. The cost estimate for preparing a preliminary design and cost analysis for evaporation ponds is \$6300.
- D. All community water systems have been running well with zero downtime this month. The wastewater treatment plant is in compliance and also running well.
- E. The 2014 Drinking Water Consumer Confidence Report is complete and posted.

ROAD & RECREATION COLLECTION REPORT: End of May 2014

Previous year comparison:

2012-2013 Dues Billed: \$339,500	2013-2014 Dues Billed: \$339,150
Amount Collected: <u>-328,375</u>	Amount Collected: <u>-331,220</u>
97% \$ 11,125	98% \$ 7,930

Total Amounts Past Due:

July 31, 2012:	\$101,784
Aug 31, 2012:	\$ 80,612
Sept 30, 2012:	\$ 65,240
Oct. 31, 2012:	\$ 60,216
Nov. 30, 2012:	\$ 57,391
Dec. 31, 2012:	\$ 55,139
Jan. 31, 2013:	\$ 50,976
Feb. 28, 2013:	\$ 48,331
Mar. 31, 2013:	\$ 47,821
Apr. 30, 2013:	\$ 45,434
May 31, 2013:	\$ 44,493
June 30, 2013:	\$ 43,662

Total Amounts Past Due:

July 31, 2013:	\$91,514
Aug 31, 2013:	\$79,191
Sept 30, 2013:	\$69,816
Oct. 31, 2013:	\$67,911
Nov. 30, 2013:	\$55,137
Dec. 31, 2013:	\$53,520
Jan. 31, 2014:	\$48,581
Feb. 28, 2014:	\$46,646
Mar. 31, 2014:	\$39,749
Apr. 30, 2014:	\$36,989
May 31, 2014:	\$35,366

Doubtful Accounts: (On payment plans or turned over to attorney.)

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Road & Recreation:							
Improved	Total Owed	Forclosure	Wrote Off	Unimproved	Total Owed	Wrote Off	Total
APRIL	\$5,802.50	\$2,425.00	\$2,061.80	APRIL	25,842.29	9,057.65	
MAY	\$4,977.50	\$2,045.00	\$2,386.80	MAY	26,007.29	9,057.65	30,984.79
	\$825.00	-\$380.00	-\$325.00		-\$165.00	\$0.00	
BILLING	\$150.00			BILLING	165.00		
ACTUAL				ACTUAL			
COLLECTED	\$650.00			COLLECTED	0.00		\$650.00

WATER & SEWER COLLECTION REPORT: End of May 2014

Previous year comparison:

2012-2013 Dues Billed: \$117,537	2013-2014 Dues Billed: \$118,233	
Amount Collected: 97% <u>-114,436</u>	Amount Collected: 97% <u>-115,059</u>	
\$ 3,014		\$ 3,174

2012-2013 CS 002 Fees: \$153,012	2013-2014 CS 002 Fees: \$152,490	
Amount Collected: 77% <u>-118,075</u>	Amount Collected: 81% <u>-123,958</u>	
\$ 34,937		\$28,532

2012-2013 CS 003 Fees: \$30,216	2013-2014 CS 003 Fees: \$ 32,238	
Amount Collected: 89% <u>- 27,021</u>	Amount Collected: 88% <u>\$-28,308</u>	
\$ 3,195		\$ 3,930

2012-2013: **\$41,146** Total 2013-2014 Dues & Fees to be collected: **\$35,636**

<u>Total Amounts Due:</u>		<u>Total Amounts Due:</u>	
Oct. 31, 2011:	\$157,211	Oct. 31, 2013:	\$157,081
Nov. 30, 2012:	\$134,145	Nov. 30, 2013:	\$132,531
Dec. 31, 2012:	\$121,868	Dec. 31, 2013:	\$104,155
Jan. 31, 2013:	\$104,155	Jan. 31, 2014:	\$102,662
Feb. 28, 2013:	\$ 91,093	Feb. 28, 2014:	\$ 87,855
Mar. 31, 2013:	\$ 80,355	Mar. 31, 2014:	\$ 70,263
Apr. 30, 2013:	\$ 70,595	Apr. 30, 2014:	\$ 65,156
May 31, 2013:	\$ 61,925	May 31, 2014:	\$ 53,320
June 30, 2013:	\$ 48,990		
July 31, 2013:	\$ 40,962		
Aug. 31, 2013:	\$ 33,479		
Sept. 30, 2013:	\$ 28,623		

Doubtful Accounts: (On payment plans or turned over to attorney.)

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Water & Sewer:							
Improved	Total Owed	Foreclosure	Wrote Off	Unimproved	Total Owed	Wrote Off	
APRIL	\$11,083.05	\$6,902.00	\$3,426.00	APRIL	14,022.81	5,557.09	
MAY	\$9,910.05	\$5,714.00	\$3,426.00	MAY	14,172.81	5,557.09	24,082.86
	\$1,173.00	-\$1,188.00	\$0.00		-\$150.00	\$0.00	
Billing/Late ACTUAL	\$75.00			Billing/Late ACTUAL	150.00		
COLLECTED	\$1,248.00			COLLECTED	0.00		\$1,248.00

JOINT COMMITTEE REPORTS:

Architectural Review Committee (ARC) Betty Thibodeaux, reported for the committee: There were 45 building applications received this past year. Six apparently was a good number this last year as there were 6 applications each for new residents, workshop or garages, deck additions and new paint or roofs. By far the winner was sheds with 11 applications submitted. The Committee continued to expedite rebuilds and repair reviews for the 9th and 12th filings. Thirteen homes in those filings have been completed.

Ecology and Trails Committee: Judd Adams, Chair, reported for the committee: Judd recognized Dan & Ester Barbour as new members of the Ecology / Trails Committee. The Ecology Committee continues to need new members, so come meet the committee on the 2nd Wednesday of the month at 6:30 at the GVM Office, downstairs. Judd invited the membership to the Ecology Committee picnic at Crellin Lake being held July 19th. Many Glacier View residents are thinning trees to make a healthy forest and defensible space. These efforts keep insurance rates down.

- 1) Sprayed for MPB again this year, same trees as last year.
- 2) Continuing working on trails and in the process of removing and cutting fallen trees.
- 3) Planted grass at the Water Treatment Plant using seeds the Committee harvested and it worked.
- 4) Continuing to spray diffuse knapweed.

Judd mentioned that the Bear/People sign at Crellin Lake needs to be replaced.

Budget Committee Reports 2014-2015

2014-2015 Road & Recreation Budget Committee Report

Budget Committee Members

- Mike Corbin– Chairperson
- Diana Reeves
- Gene Bade
- AJ Shilling - GVM R&R Treasurer

On March 17th, the budget committee completed the review of the actual six month R&R income and expenses, the projected income and expenses for the end of the 2013-2014 budget year and the Proposed Budget for 2014-2015.

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Based on the information we reviewed it is our opinion that no increase in the R&R dues will be needed for 2014-2015. Some income items are projected to be slightly higher than estimated last year and expenses slightly lower.

The GVM Manager updated the Capital Reserve Study for the committee which helped us to judge how healthy the capital reserve account is and what the true risks were to this fund. The study showed that the fund is very healthy and that currently we have 70% of the funds we would need to replace all of our capital equipment. This year \$25,000 was added to the reserve study for possible GVM dam improvements possibly required since the heavy rains last year. We still support transferring \$20,000 to capital reserves for 2014-2015

This year the board agreed to enter a "Shared Use Agreement" with the Glacier View Fire Protection District for a new skidloader machine. This capital expense of \$5000 gives the Road & Recreation Association access to this machine for road projects and snow removal projects. This machine was acquired by the Fire District mostly using funds acquired in the WUI-II Fire Mitigation grant.

The committee also reviewed the trash budget and believes that for 2014-2015 GVM has adequate funds. Contrary to predictions last year, no increase in trash fees is recommended. The expense of a new concrete pad for the recycling bin area is being evaluated.

Last year we mentioned a project being undertaken by some CSU Civil Engineering students to evaluate the integrity of the earth dams at our 3 GVM lakes. This Senior Design Project has been complete and the results have been given to the Road & Recreation Board of Directors. The results are available to owners upon request.

Road and Recreation Dues Cap Summary

2005-2006 – Cap raised by member ship vote from \$300/yr to \$350/yr

2006-2007 – Cap raised by 2005 CPI-U 3.4% to \$361.90

2007-2008 – Cap raised by 2006 CPI-U 3.2% to \$373.48

2008-2009 – Cap raised by 2007 CPI-U 2.8% to \$383.94

2009-2010 – Cap raised by 2008 CPI-U 3.8% to \$398.53

2010-2011 – Cap decreased by 2009 CPI-U -0.4% to \$396.93

2011-2012 -- Cap increased by 2010 CPI-U 1.6% to \$403.28

2012-2013 - Cap increased by 2011 CPI-U 3.2% to \$415.38

2013-2014 - Cap increased by 2012 CPI-U 2.1% to \$424.11

2014-2015 - Cap increased by 2013 CPI-U 1.5% to **\$430.47**

2014-2015 Water & Sewer Budget Committee Recommendations

Final Committee meeting held 3/13/14

Budget Committee Members

Victoria Baron – Chairperson

Francis Feist

Jerry Tucker

Jim Petrie – GVM W&S Treasurer

Summary of Proposed Budgets

The Budget Committee met on March 13, 2014. They were presented with a budget study report for all three Water & Sewer Association accounts. **The Management Account (001)** pays operating expenses and collects dues on behalf of all ratified properties within Glacier View Meadows water augmentation boundaries. The projected revenues for the end of the current fiscal year are on target and expenses are projected to be lower than budgeted. With \$103,355 in capital reserves, it was proposed that no additional contribution to capital reserves is needed. A capital expenditure of \$24,005.00 was made in the current fiscal year for 50% of a replacement truck to be shared with the Road & Recreation Association. ***The committee recommends that no adjustment be made to the current annual dues amount of \$174.00***

The proposed budget for the **Community Water and Sewer System Account (002)** was also reviewed. This account pays expenses and collects fees on behalf of properties on the 3rd, 4th, 7th, 8th, and 9th Filing community systems. The projected revenues for the end of the current fiscal year are projected to be slightly higher than budgeted and total expenses are projected to be about 10% lower. The committee recommends continued funding of the deep bury projects so that system maintenance and electrical cost reductions can be accelerated. There was a capital expense of \$3750 toward a shared use agreement the Glacier View Fire Protection District for a new skidloader machine. The committee recommends a contribution of \$40,000 to the existing capital reserve balance of \$80,034. (some of which will be spent on projects this summer). ***There is no recommendation to increase the monthly water and sewer user/availability fees.***

The proposed budget for the **Community Water and Sewer System Account (003)** was also reviewed. This account pays expenses and collects fees on behalf of properties on the 12th Filing community systems. The projected revenues for the end of the current fiscal year are projected to be inline with the target budget. There was a capital expense of \$1250 toward a shared use agreement the Glacier View Fire Protection District for a new skidloader machine. The committee recommends a contribution of \$2,000 to the existing capital reserve balance of \$43,509.00. Future work is anticipated for State compliance issues involving the Ion Exchange treatment system. Community Well #4 is still not connected and will not be needed in the foreseeable future ***There is no recommendation to increase the monthly water and sewer user/availability fees.***

Summary of Budget Committee Recommendations

Water & Sewer Budget Account 001 - Management

1. No dues increase recommended for 2014-2015 fiscal year. Current dues are \$174 (improved) and \$87 (unimproved)
2. With a current balance of \$103,355 in capital, no additional contribution to the 2014-2015 capital reserve funds is recommended.
3. Recommend retaining the \$100 rebate benefit to Water and Sewer members for septic tank pumping by private contractors.

Water & Sewer Budget Account 002 – 3rd, 4th, 7th, 8th, 9th Filing Community Systems

1. No changes to annual fees are recommended.
2. Recommend a contribution of \$40,000 to the capital reserve funds.

<u>Annual Fees</u>	<u>2014-2015</u>
Improved Lots W&S	\$1044.00

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Monthly Payment with Dues Included:	\$101.50
Unimproved Lots W&S	\$522.00
Monthly Payment with Dues Included:	\$50.75
<u>3rd Filing Sewer Only Lots</u>	
Improved Lots	\$444.00
Monthly Payment with Dues Included:	\$51.50
Unimproved Lots	\$222.00
Monthly Payment with Dues Included:	\$25.75

Water & Sewer Budget Account 003 – 12th Filing Community System

1. No changes to annual fees are recommended.
2. Recommend a contribution of \$2,000 to the capital reserve fund.

Annual Fees 2014-2015

Water Only

Improved Lots	\$600.00
Monthly Payment with Dues Included:	\$64.50
Unimproved Lots	\$300.00
Monthly Payment with Dues Included:	\$32.25

Sewer Only

Improved Lots	\$444.00
Monthly Payment with Dues Included:	\$51.50
Unimproved Lots	\$222.00
Monthly Payment with Dues Included:	\$25.75

PUBLIC INPUT:

Denise Burk talked about the Red Feather Historical Society stating that they are open to anyone interested in Red Feather Lakes and surrounding areas. Monthly meetings are held on the third Wednesday, May – August for tours. The tours they have been on include places like Maxwell Ranch, Sweats Ville Zoo and the Washing Machine Museum in Eaton, CO.

Gene Bade told the membership that he did not re-run for the Water and Sewer Board this year because he chose to run for the Glacier View Fire District Board. He invited the public to the next Fire District meeting being held on Monday, June 21, 2014.

Steve Horsmon, talked about the Fire District, their needs and encouraged the membership to donate money to the District.

NEW BUSINESS:

- A) Road & Recreation Board Discussion and Vote on 2014-2015 Budget: Rick Snow moved to approve the Budget as submitted, Unanimous-motion passed.
- B) Water & Sewer Board Discussion and Vote on 2014-2015 Budget: Frank Winter moved to approve the Budget as submitted, Unanimous- motion passed.

ELECTION RESULTS:

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Water and Sewer: Ron Ames and David Birks were elected to fill vacant positions for a two year term.

Ginny Blanz was re-elected to serve a two year term.

Road and Recreation: Jere Wallack and Dan Barbour were elected to fill vacant positions for a two year term.

Cal Bruxvoort moved to adjourn at 10:55 a.m. Ann McKay 2nd Unanimous-motion passed.

Appointment meetings held immediately after the annual meeting. The Boards selected officers as follows:

Road and Recreation Board Appointments:

Linda Adams – President
Don Herman – Vice-President
A.J. Shilling – Treasurer
Dan Barbour – Secretary
Jere Wallack – Director

Water and Sewer Board Appointments:

Jim Petrie – President
Ed Baron – Vice-President
Ron Ames – Treasurer
Ginny Blanz – Secretary
David Birks – Director